

Staff Senate
April 16, 2020
Virtual Zoom Meeting

- I. Call meeting to order- President, Amy Thompson called the meeting to order at 11:01 a.m.
- II. Roll Call and introduction of Proxies and Visitors-Members present and comprising a quorum were: Ms. Bliss Adison, Ms. Lillian Akin, Mr. Bishop Alexander, Ms. Laura Beasley, Ms. Melissa Bolton, Ms. Gigi Broadway, Ms. Heather Cole, Ms. Salena Denton, Ms. Jami Flippo, Ms. Ginger Gatlin, Ms. Lindsey Goode, Dr. Kevin Jacques, Ms. Joy Kelly, Mr. Carrol Konig, Ms. Kimberly Oakley, Ms. Regina Sherrill, Mr. Michael Smith, Ms. Amy Thompson, Ms. Christy Waters, and Mr. Jeremy Woods. Visitors: President Kitts and Mr. Evan Thornton
- III. Approval of Minutes- President, Amy Thompson called for approval of the minutes. Mr. Michael Smith made a motion to approve the minutes and Ms. Laura Beasley seconded and the motion carried.
- IV. Approval of Agenda- President, Amy Thompson called for approval of the agenda. Ms. Gigi Broadway made a motion to approve the agenda for April 16, 2020. Ms. Jami Flippo seconded and the motion carried.
- V. Staff Senate President's Report
 - a. Dr. Kenneth Kits –General UNA Update: COVID response team updates as mentioned in the campus wide email. Dr. Kitts gave a special thanks to Ms. Amy Thompson for her work with the COVID team. An email will be sent to the parents of all incoming SOAR participants. Dr. Kitts asked that everyone continue to watch email and the website for ongoing updates.
 - b. Staff Salary Proposal: Approval given from the Staff and Faculty Welfare Committee. The proposal will be published in the Digest.
- VI. Committee Reports
 - a. Staff Evaluation Report: Committee will meet again April 17th. The goal is to complete rubrics and a signed contract by June 1st.
- VII. Unfinished Business: None

VIII. New Business

- a. Staff Surveys: Qualtrics will be used again this year to administer and collect data. The announcement of the survey will be sent by email and posted in the Digest. Ms. Bliss Adison made a motion for senate to take suggestions from April 17th-May 1st and Ms. Susan Knight seconded and the motion carried.
- b. Staff Vacancies 2020-2021 on University Committees: An email will be sent to outline all expiring terms and what areas will be opening. Ms. Melissa Bolton requested to be selected for the vacancy on the parking and traffic committee.
- c. Staff Senate Elections 2020-2021: President, Ms. Bliss Adison; Vice President, a list of eligible candidates will be sent out for nominations; Secretary, Christy Waters (unless someone else would like to serve).

IX. Discussion: None

X. Announcements

- a. Alumni Throwback Week begins April 13th
- b. Graduation Ceremonies: July 31st and August 1st
- c. COVID Updates: Watch UNA Website

XI. Adjournment- Ms. Laura Beasley made a motion to adjourn. Ms. Jami Flippo seconded and the meeting was adjourned at 12:00.